Application for Industry Supported Symposium

Industry Supported Symposia (ISS) held during the 2021 SGO Virtual Annual Meeting on Women’s Cancer offer partnering companies an opportunity to disseminate high-quality, evidence-based information to SGO meeting attendees.

OVERVIEW OF INDUSTRY SPONSORED SYMPOSIA
• ISS sessions will be accessible through SGO’s secured virtual event platform. ISS groups will be responsible for securing a streaming service (e.g. Zoom, GoToWebinar, etc.) and providing a link to their session by March 12, 2021. SGO will not be responsible for the organization or execution of the ISS virtual event.
• SGO is offering up to three symposia sessions during the following dates/times (12 total sessions):
  - Sat. March 20, 2:45 p.m. – 4:00 p.m. SOLD OUT
  - Sun. March 21, 2:45 p.m. – 4:00 p.m.
  - Mon. March 22, 6:45 p.m. – 8:00 p.m.
  - Wed. March 24, 6:45 p.m. – 8:00 p.m.
• Symposium time slots are assigned in advance. Assignment of programs to specific days is done at the sole discretion of SGO.
• SGO leadership will review applications received by the deadline and make the final decision on which programs will be presented.
• If the symposium is approved you will receive additional information in your contract.

FEES
• Saturday and Sunday symposium sessions are held during SGO live educational programming for $30,000 per session.
• Monday and Wednesday symposia sessions are discounted at $25,000 per session, as they will be held after live educational programming has concluded.
All content and sessions will be accessible on SGO’s event platform. NOTE: The SGO Virtual Annual Meeting ends on Thursday, March 25th.
• All fees must be paid by no later than February 5, 2021. A non-refundable fee of 10% of the application fee is due with this application.
• A valid credit card must be provided to put on file at the time of your application submission.

FEES
• Fees include the following:
  » Listing of session title and faculty on the SGO Annual Meeting Conference page of the SGO website and the Virtual Annual Meeting Schedule.
  » Four complimentary registrations to the SGO Virtual Annual Meeting.
  » One promotional email to all current attendees promoting all ISS opportunities.
  » One mailing list of all current SGO Members.

SGO INDUSTRY SUPPORTED SYMPOSIUM RULES AND REGULATIONS
• Industry partners are prohibited from using SGO’s logo. Sessions may be listed as follows: “An Independent Satellite Symposium during the SGO Virtual Annual Meeting.”
• Promotional material must not imply that the Industry Supported Symposium was planned, sponsored or endorsed by SGO.
• SGO must review and approve all marketing or promotional materials that will be disseminated prior to, and in conjunction with, the symposium before the materials are printed. Please email meetings@sgo.org with any materials for SGO’s approval.
• Each industry symposium must begin and end at the time assigned.
• Industry partners must agree to comply with all applicable laws, rules and regulations as it relates to CMS guidelines, the Sunshine Act, and other industry guidelines. In the event the symposium’s activities violate these rules and regulations, SGO is held harmless and is in no way responsible.
• SGO will not facilitate separate registration for the ISS. It will be the responsibility of the supporting company sessions to coordinate all attendee registration.
• SGO will provide a hyperlink on the ISS web page for ISS registration. This information must be provided to SGO upon acceptance.

CME/CE GUIDELINES
• SGO does not provide CME/CE for Industry Sponsored Symposia. Those wishing to offer accredited education must already be directly accredited or obtain accreditation from a source other than SGO. It is the responsibility of the CME/CE provider to ensure that the symposium meets all criteria necessary for designation of CME/CE credit.

PROCESS
Complete the online application form using the link below and submit a 10% non-refundable deposit. Applications must be as complete as possible to include:
• Symposium Title
• Industry Partner Name
• Symposium Overview and Learning Objectives
• 10% non-refundable deposit

If the symposium is approved, you will receive additional information in your contract, including:
• Your Complimentary SGO Mailing List.
• ISS time slot assignments.
• Rule and Regulations.
• Submission of your virtual platform link.

Full payment for the Industry Supported Symposia must be received no later than Feb. 5, 2021. If payment is not received by this date, SGO has the right to release the space. All Industry partners must provide a valid credit to place on file. If you wish to pay by check please notify the SGO staff at Meetings@sgo.org and a credit card will not be charged. Checks should be payable to Society of Gynecologic Oncology and mailed to SGO – Meetings, 28658 Network Place Chicago, IL 60673-1286

CANCELATION
Submission of the ISS application shall constitute a contract with SGO. Cancellations of the ISS must be submitted in writing to SGO headquarters and shall be effective upon receipt of notice by SGO. No refunds whatsoever will be given for the cancellation of the ISS. If, for any reason beyond the control of SGO, the virtual meeting has to be canceled, shortened, delayed or otherwise altered or changed, the ISS organization understands and agrees that losses and damages, which it may suffer as a consequence thereof, are its responsibility and not that of SGO, its directors, officers, employees or agents. SGO will make every effort to work with ISS sponsor to reschedule the session at a time agreeable to both parties. The ISS organization understands that it may lose all monies it has paid to SGO for space in the show, as well as other costs and expenses.

To submit your application, go to: https://bit.ly/21AMISS