



2022-2023 SGO Board of Directors Nomination and Election

Frequently Asked Questions

The Nominating Committee of the Society of Gynecologic Oncology (SGO) is seeking committed members to serve on the 2022-2023 SGO Board of Directors. To help you better understand the process and more actively participate, SGO has compiled answers to members' most common nomination and election queries:

Which Board positions must be filled this year?

There are ten (10) vacancies on the 2022-2023 SGO Board of Directors. SGO is seeking nominations for the following:

- President-Elect II (one-year term; total time commitment of four years)
- Secretary-Treasurer Elect (two-year term; total commitment of four years)
- Four Member-at-Large positions (three-year term)
- Community Practice-Based position (three-year term)
- Early Career within five years of completing terminal training (three-year term)
- Associate Member Representative (one-year term)
- Fellow-in-Training (FIT) Representative (one-year term)

Who is eligible to serve?

- Any Full Member in good standing is eligible to serve as President-Elect II, Secretary-Treasurer Elect or Board Member. *Note: some Board Member positions have special criteria. (ie. Community practice-based member.)*
- Any Associate Member in good standing is eligible to serve as the Associate Member Representative.
- Any Fellow-in-Training Member (with an SGO Trainee Membership) in good standing is eligible to serve as a Fellow-in-Training Representative. The individual must be enrolled in a fellowship program for the entirety of their term.

What criteria will the Nominating Committee use to select candidates?

Assuming nominees meet membership requirements, the [Nominating Committee](#) will evaluate candidates based on their professional background, including their credentials, past leadership experience and tenure; their commitment to the [SGO's mission and vision](#), including their past involvement in SGO committees and programs; and their personal characteristics, including communication skills, commitment to diversity and leadership style*.

The following are guiding principles:

- Professional background: Do you have previous Board experience? Do you have special interests or business skills/strategic relationships that align with the SGO?

- Personal characteristics: Are you easy to approach? Are you visionary and strategic? Are you ethical? Since part of your responsibility as a Board member is to be a role model, leadership qualities are essential.
- Your commitment to active participation and leadership: Do your other professional activities permit you to commit adequate time and attention to the duties required of an SGO officer or Board member?

**The Nominating Committee understands that Fellow-in-Training members may not have previous committee or leadership experience due to the stage of their career. Prior service is not required of the Fellow-in-Training Representative.*

What do Board Members do?

You lead...think...plan...implement...and evaluate. Your focus is SGO's mission, vision and strategic plan, which build the foundation for the needs of professionals dedicated to gynecologic cancer research, training, screening, prevention and treatment. Board members bring viewpoints and knowledge that when blended with the knowledge and skills of the SGO professionals, are essential to the organization's continued success.

How much time does Board service require?

The President-Elect II will spend two years preparing for their presidency. The year of Presidency can be very time consuming and the individual can expect to spend several hours a week reviewing email information, providing direction and participating in meetings. There may also be a need to travel as a representative of the Society.

Board members must be willing to invest time in preparing for and thoughtfully participating in Board meetings and conference calls. The Board meets face-to-face two to three times a year for up to a full day and participates in conference calls on a regular basis. Board members are also expected to attend the SGO Annual Meeting on Women's Cancer.

May I nominate myself?

Yes. The Nominating Committee accepts self-nominated applicants.

May I nominate a fellow SGO member?

Yes. The Nominating Committee accepts nominations from members.

How do I apply?

Complete the online [self-nomination form](#). Fellow-in-Training applicants must also submit a letter of support from their program director by uploading their letter via the online form.

How do I nominate a fellow SGO member?

Complete the [nomination form](#).

Do I need a letter of support to be considered?

Only applicants for the Fellow-in-Training Member representative position must obtain a letter of recommendation from their program director to be considered. Applicants for all other positions

should not submit letters of recommendation, as they will not be taken into consideration with the application.

When are applications due?

Applications must be submitted no later than 11:59 p.m. CST on Friday, Oct. 15. Late applications will not be accepted.

What is the nomination and election process?

SGO's Nominating Committee will accept nominations through Friday, Oct. 15. The committee then reviews all applications and chooses a slate of no more than three names for the President-Elect II, Secretary-Treasurer Elect, Community Practice-Based and Early Career positions and no more than nine individuals for the four open Board Member positions, Associate Member Representative and Fellow-in-Training Member Representative, respectively. The slate is then presented to the SGO Board of Directors for approval.

Once the slate is approved, the candidates' names and biographies/personal statements are then presented to the membership-at-large for voting. Each eligible voting member will be notified by email or mail to cast their vote, choosing from the candidates presented on the slate. The election will occur in November and December 2021. The candidate(s) with the most votes will be elected.

Who is eligible to vote in open elections?

- Full Members in good standing are eligible to vote only for the President-Elect II and Board Member positions.
- Associate Members in good standing are eligible to vote only for the position of Associate Member representative.
- Fellow-in-Training Members (with an SGO Trainee Membership) in good standing are eligible to vote only for the Fellow-in-Training Member Representative.

Who can answer other questions that I have?

For more information about the nominating process, or nominating criteria, contact Nominating Committee Chair, [David Cohn, MD, MBA](#), or SGO's Senior Manager of Governance and Clinical Practice, [Traci Schwendner](#).